



Ohio Department of Agriculture Division of Livestock Environmental Permitting

“Heritage Family Farms, LLC”

Virtual Public Meeting Instructions

Meeting Date: Thursday, April 6th, 2021

Meeting Time: 5:30 p.m.

Conference Phone Number: (614) 721-2972

Phone Conference ID Number: 273 952 889#

Video Conference Link: 682042763@t.plcm.vc

Video Conference ID: 112 285 174 0

How to Join by Phone:

- 1) Call the *Conference Phone Number* listed above.
- 2) You will be prompted to enter the *Conference ID Number* (listed above) followed by the ‘#’ sign.
- 3) You will be notified that you have joined and then you will be connected to the meeting.

How to Join by Video Conference:

- 1) Those individuals that would like to participate through a video conference on their computer, go to: <https://www.microsoft.com/en-us/microsoft-365/microsoft-teams/group-chat-software> and download the free version of Microsoft Teams. Those individuals that would like to participate through a video conference on their smart phone or other mobile device can download the free Microsoft Teams application.
- 2) Input the Video Conference Link or ID listed above where prompted. **Note:** This link may not be available until approximately 30-minutes before the meeting start time; or
- 3) Alternatively, once Microsoft Teams has been downloaded to your computer or mobile device, email Samuel Mullins at samuel.mullins@agri.ohio.gov or call at (614) 361-4316 to receive a meeting invite.



Participation:

- 1) ODA asks for everyone to mute their electronic devices.
- 2) Those individuals who have registered to provide oral comments will be prompted to speak at the appropriate time.

If you have any questions about these instructions, how to attend the meeting, or the meeting format, please contact Samuel Mullins at (614) 361-4316 or samuel.mullins@aqri.ohio.gov.

Those individuals planning to make oral comments must register. The registration form can be found here: <https://agri.ohio.gov/wps/portal/gov/oda/divisions/livestock-environmental-permitting/news-and-events/heritage+family+farms+llc+pm+registration>. Completed forms shall be submitted via email to LEPP@aqri.ohio.gov by 5:00 p.m. on Tuesday April 6th, 2021.

